



## **ANNUAL MEETING / BUDGET MEETING**

*Monday, December 3, 2018*

*7:00pm*

### **Location:**

New Seasons, Cooking School  
15681 SE Happy Valley Town Center Drive  
Happy Valley, Oregon 97086

### **Agenda:**

1. Quorum call
2. Proof of notice of meeting or waiver of notice
3. Approval of minutes of preceding meeting
4. Approval of Financials
5. Election of Officers
  - a. 2 Positions
6. Budget Presentation/Approval
7. New Business
8. Adjourn



12042 SE SUNNYSIDE RD # 453  
CLACKAMAS, OR 97015-8282

November 1, 2018

Dear Sunrise Mountain View Homeowner:

This letter serves as official notice of the 2018 Annual/Budget Meeting for the Sunrise Mountain View Homeowner's Association. The meeting is scheduled for:

December 3, 2018 7:00pm  
New Seasons, Cooking School  
15681 SE Happy Valley Town Center Drive  
Happy Valley, Oregon 97086

All owners are invited to attend and vote on any and all issues put to a vote before the Association.

This meeting requires a prerequisite quorum be met which is 20% or 9 homeowners. Without a quorum, no official business may take place at the meeting. Not every member of the association will be able to attend this meeting. Therefore, included with this letter (along with a meeting agenda) is a "proxy" form. If you are not able to attend the meeting, please fill out this form, including a signature and a date. NO PROXY WITHOUT A SIGNATURE AND A DATE WILL BE ACCEPTED.

You may fax your proxy to 503-512-5900, email it to [help@sunrisemountainview.com](mailto:help@sunrisemountainview.com) or have a representative bring it on your behalf to the meeting.

You may also mail the proxy back to:

Sunrise Mountain View HOA  
12042 SE Sunnyside Rd # 453  
Clackamas, OR 97015

We are looking forward to your participation. If you have any questions or concerns, please give us a call at (503) 343-4905.

Sincerely,

Sunrise Mountain View Homeowners Association  
Board of Directors